

ARLGC EXECUTIVE MEETING

Thursday, June 18, 2020

Present: Linda Grisley, Marilyn Carter, Elaine Manz, Myra Jones, Sally Giles, Rosa Johnston, Marsha Molyneaux, Deirdre Zlomanchuk

Regrets: Cyndi Powers

Meeting called to order at 4:05 p.m.

1. Additions to the Agenda:

Item 4 (c) under Reports should read Vice Captain and not Interclub.
Linda added Security & Privacy to New Business section.

2. Approval of June 2, 2020 Meeting Minutes

The June 2, 2020 Minutes were approved with minor correction to wording on page 2, third bullet, "maximum" changed to "minimum".

3. Captain's Report – Linda Grisley

Linda wanted to remind everyone that Reports are a summary of what has transpired since the last meeting and anything new should be discussed under New Business.

- Attended a MAC Meeting on May 27th where a number of concerns from the membership were discussed. A second meeting between MAC Chair, Miriam Ciezki and Vice Chair, Ray Manz and the administration team on June 2 occurred, after management had their own meeting. You should all have received the minutes of these meetings via the Vibe.
- Received notice from Zone 5 confirming all Buttons games are cancelled for this year.
- The Zone 5 Captains meeting for June 23 has also been cancelled. There was some chatting among the Captains about how each club was handling Leagues and Covid. I have printed those emails if anyone is interested in reading them.
- T-shirts are in and being picked up.
- Marsha and I met with Mike Brown about meals for our events. There will be two menu choices so that food preparations and kitchen staff are best utilized. 44 participants are the maximum with social distancing.
- I'm assisting Brian Carter to organize the Intraclub game on August 27th. It's an 8 am Shotgun with Lunch after. Men versus Women for best net score. A correction has been made from last year where women were using men's handicaps on the holes and not the women's. Sign-up is on the website. A poster and meal choices will be forthcoming. Notice has gone out.
- Cowgirls, Twilight and 9-holers are awaiting the "success" of our Ladies and Mens' Leagues opening before they will be able to open.

- It is now official that BCGA will cancel the Women's & Men's Mid-Amateur that was to be held at Gorge Vale on May 25th - 28th. BCGA will continue to notify the membership 4 weeks prior to the start of their Tournaments whether they will play or cancel.
- One thing Linda added to her report was that she submitted a notice to go into Ridge Talk to advise that the Ladies' League is now open and underway. If you are a member of Arbutus Ridge Golf Course and wish to play 18 holes with the ladies, go to our web page to sign up. She asked Sally to re-insert the Registration 2020 button on the website. It should be an active button in the event that new ladies move into the Ridge.

4. Treasurer's Report – Marilyn Carter

- Bank balance at the end of May was \$1285.98
- We have 41 registered members and 1 honorary member
- Still have 5 members who have registered but not paid fees as yet
- Marilyn will contact those individuals to make sure they get their money to her, otherwise they will not be eligible to play on Tuesdays.

5. Committee Reports

Vice-Captain – Elaine Manz

- I have reminded the ladies to send me their birdies and chipins
- And to keep their own ringer scores
- I picked up the golf balls from Andy in the pro shop for the draws
- The new club shirts are great! Many Thank yous Linda!
- Elaine wanted to know how birdies and chipins were going to be announced. Some discussion took place on how to handle this. With the new procedure of emailing Elaine rather than filling out the paper chits, it would still work for Elaine to mark them on the Birdie Board – as she would be the only one handling the stickers for the board.
- Once the monthly draw prize for all the birdies/chipins has occurred, Elaine will advise the winner via email.
- There will be a couple of different types of compression golf balls for the draw prize and the winner can select from that.

Draw – Rosa Johnston

- June 9 game of the day – all the ladies cancelled due to rain; Cyndi very kindly emailed the protocol for cancelling game of the day.
- Utilizing all spreadsheets prepared.
- Have developed score cards for game of the day
- Have developed score cards for team play, based on the score card that Administration prints
- Modifying game of the day posters
- Prepped cards for ARL with handicaps based on colour coding to facilitate draw.
- Biggest problem with the draw is the 3-power cart limit per group, and lack of comfort in sharing a power cart – currently 4 ladies are willing to share carts

and they could spend the rest of the season golfing together; more power carters than walkers and this could at some point limit the number of players.

- We are currently assigned 8 tee times which might be filled with a full roster of players.
- Spreadsheets working really well, inputting scores for each player and have used count back to determine winners.
- Score card protocol is included with each game of the day score card as well as game instructions.
- Handicap Report – Golf Canada will not allow only the female members of AR to be printed out; the men are included and I then manually delete the men from the exported excel spread sheet – time consuming. Golf Canada might need to be contacted to straighten this out.
- The June 16th game was a No Putts game. The winners were split into three flights and Rosa gave out the winning names. First place winner gets 3 points, 2 points for second and 1 point for third place. Deirdre did have some issues with the scorecard provided and that will be discussed under New Business.

Discussion will follow later with regards to the scorecards.

Tournaments – Marsha Molyneaux

The Tournament Committee met on June 8th and tasks assigned as listed below:

- Due to Covid-19 and wanting to avoid as much contact as possible all sign-ups are to be online. All members have email and enter their scores to Golf Canada so this should not be a problem. If absolutely necessary, the individual who can't go online can seek assistance from a spouse or friend. Worst case scenario, the individual can email Marsha and/or Rosa.

Menu- Marsha (Linda):

- Vegetarian Noodle Bowl with a choice of adding Chicken or Shrimp at a cost of \$20.50 per person.
- Dessert, Coffee/tea will not be provided due to the Covid-19 restaurant protocols. However, coffee/tea and other refreshments can be purchased from the bar.
- Marsha will re-write the meal choice to make it clearer that you choose either vegetarian, chicken or prawns.

Posters - Carrol:

- Carrol did a great job getting the poster ready and has placed on the bulletin board in the clubhouse Locker Room.
- Sally has posted to the website.

Eclectic Scoring – All (Rosa/Marsha to prepare cards)

- Cards will be prepared that will include the name and handicap
- The following will be emailed to the participants that sign up (ONLINE) for the Tournament:
 - ✚ Individual Scorecards will be left at the golf shop 48 hours in advance

- ✚ Each participant will pick up their scorecard from the Golf Shop on Day 1 of the tournament
- ✚ It is up to each golfer to keep their card for the **two** days of play
- ✚ There will be a box in the locker room to place the completed score cards (if you only play one day, drop your card in the box at the end of play)
- ✚ **DO NOT** sign your card or anyone else's
- ✚ Attestation will be verbal hole by hole (this avoids having to handle anyone's card)
- ✚ Keep a 2nd scorecard so you can input your score hole by hole on Golf Canada
- ✚ There will be NO awards for KPs, etc this year due to Covid-19
- ✚ You will need to **putt out** this year for tournament play ONLY
- ✚ The Eclectic is not posted as a Tournament in Golf Canada

Marsha did propose keeping the same foursomes for the second week, but the majority of the Executive wanted to mix the pairings up a bit, so you weren't playing with the same players two weeks in a row. The point of Ladies' Day is to meet and play with ladies you might not encounter on a regular basis.

Trophies - Chrissy:

- Will be engraved at a later date and presented at the AGM

Budget:

- Payouts will be as in the past years
 - ✚ \$50 1st;
 - ✚ \$30 2nd;
 - ✚ \$20 3rd;
 - ✚ \$10 4th
- I also want to mention what a great job Sally has done with the website. It looks great.
- It was noted that although Mike does not have a firm policy on this, he would accommodate the odd request if someone wanted their meal to go, but it would be served up at the same time as all the others. Not something to be publicized.

Rules & Handicap Chair – Deirdre Zlomanchuk

- Nice to finally have our first day of Tuesday golf! After a quick email reminder, I'm pleased to say that 25/26 ladies have entered hole by hole scores on the Golf Canada website. I will confirm these once I have the scorecards, but this is a very encouraging start.
- There have been ladies signing up for a workshop on the new WHS. Will announce a date once I have a site set up for it. This session will give the membership a clearer understanding of seemingly technical, unfamiliar jargon and changes.

- Regarding scoring for future tournaments, suggest collecting cards after first day of the tournament as cards get misplaced, dropped and or forgotten! Cards could be collected downstairs in the zip lock bag as usual and redistributed on the next day of the tournament just as we always do with cards. Also agree with Cyndi Powers that it is a must having a second score recorded by a fellow golfer in the group. As we are carrying our own cards, we can simply record our fellow golfer's score on the bottom of that card, confirming verbally on scores each hole. Even when two golfers are scoring, mistakes can sometimes be made but at least we have a good chance of attaining an accurate score with these checks and balances.
- Some issues with the scorecards. Need to be clearer instructions. Some didn't total up the gross score, and some didn't even enter the gross on the card. Everything needed to be totaled. Clearer communication.

Webmaster – Sally Giles

- Nothing to report.

In Cyndi's absence Linda read off a message from her commending the Executive team this year for a great start of an "extraordinary" season and pleasantly surprised at the number of members that joined this year and have signed up for first game of the day. The team works well together and that permeates down to the members – nice pat on the back to all.

6. New Business

Bylaws:

- The final draft of the Bylaws has been approved internally but has not been sent out to the membership yet. Would like the Executive to discuss whether the Bylaws get distributed to the membership for an email vote or wait until the September AGM and closing meeting. It was agreed to wait until the AGM in September. Linda will send out a notice ahead of time with the Agenda for the meeting, at least 21 days in advance.

Email to Membership:

- Linda asked for input on her draft email to the Membership on Tuesday sign-up procedure, taking this opportunity to eliminate the paper signup as there are only about two ladies that sign up in the locker room. A number of wording corrections were suggested including the fact you have to exit the sign-up registration page and re-enter to register for a second event, as it will not hold two at once.
- As a courtesy, Linda will speak to the two ladies who were the only ones to sign up on paper and find a solution that will work for them.

Assessment of First Ladies League Day:

- Deirdre had some comments about the No Putts scorecard and pointed out issues that occurred on the Tuesday game card. Mainly that there needed to

be three lines to record shots to the green, number of putts and then the total score. Most importantly, the Captain needs to total all Gross scores.

- Clearer communication is definitely needed in clarifying the rules of the game, as well as putts to the green, rolling off the green, and how to count that.
- There seemed to be a lot of confusion about this game and how to properly record the scoring.
- There is one more No Putts game scheduled on the Fixture List and it was agreed to **not** change out the Fixture List again, just communicate the instructions in more detail.
- Elaine brought up a point that the Captain did a great job of keeping all four scores, but there is no cross check verifying the Captain's scorecard. That was a valid point and will be addressed for future games.
- Rosa flighted the winners, not the players, for last Tuesday's game.

ACTION: Deirdre will refer to last year's info and advise how putting through the green was being counted.

Security & Privacy:

- Linda reminded everyone that any e-mail information to the members should be sent out as bcc so that personal email addresses are not displayed.
- Fraudulent emails have been sent out recently, obviously being obtained from our website.
- As we do not have to sign-in to the website, it is available to the public. Options would be to have public access, as well as a Member Sign-in option. Our website is connected to the golf course website, and Sally felt it would be best to remove the Members' personal information. The Executives' names could remain and if a new member wanted contact information they would contact the Golf Club for the appropriate person.
- Deb Murphy provides Linda with new golf member names and Linda does initiate contact with them.

ACTION: Sally will remove member email addresses from the website.

Follow-up Issues:

Scorecards

- The issue of handling the scorecards for the Eclectic Tournament was brought up.
- Some discussion ensued about the player taking their scorecard home with them and having to remember to bring it back the following week. The Executive agreed it would be best to maintain control of the cards and have them left in the box in the locker room, as usual.
- The scorecards will be prepared so that players can record their score along with one of the other players, rather than exchanging cards.
- The details of how the scorecards would be prepared were discussed at great length, clarifying all the information that would be required, including full last name, plus initial of first name, lines for Day 1 and Day 2, Best Score,

Attestor's name for Day 1 and another for Day 2, as there will be different players on Day 2.

- Rosa asked for consensus that the players be regrouped for Day 2. There was consensus that one of the perks of Tuesday golf was to play with ladies you normally wouldn't, especially as there are so few games for this season, this was important to do so.
- Linda questioned The Protocol for Scorecards posted on the website – how is it different from what we are doing for Tournaments. Linda would like to clarify that it is referring to Tuesday game of the day and not tournaments. Sally could change the button to clarify; non-Tournament Play Days was suggested.

ACTION: Sally will change the name of the “button” on the website to clarify.

Putting Out/Pairings

- It was agreed that at the time of each event, specific instructions would be given out for that particular event.
- Ten stroke differential – where does it apply on the Fixture List. Does it get ignored during this Covid situation. It was agreed this would be difficult to do based on all the restrictions.
- Only comment is threesomes should go out before foursomes. (This happened mainly because of a last minute cancellation).

Points System

- Linda understood that more detailed information would be provided to the members on the new Points System. Once Rosa gets that information together she will have Sally post it on the website.
- Important information should be available on the website for easy reference.
- Marilyn wanted to know if she should keep track of the points, as she used to record the credit voucher amounts so she could stay balanced with the Club's records. Especially as the Tournament payouts will happen right after the event, she wants to make sure funds are in the account to cover off the credit book. She would also like to receive the Tuesday winners and points awarded each week, as she does keep her own Excel spreadsheet.

ACTION: Rosa to provide detailed info on Points System.

Signup Deadline

- Linda pointed out that Tournament deadline signup is Noon Friday but Ladies' Day is 2 p.m. and she would like them to be consistent. Marsha wished to keep the noon deadline for tournaments as she felt they needed the extra two hours. After some discussion, It was agreed that going forward the signup deadline for any event will be 2 p.m. to avoid any confusion.

Bunkers

- Bunkers during Tournaments – what are the rules so that everyone knows what they should be doing. Deirdre will provide the appropriate wording on

how to proceed when in a bunker (during these times) and those instructions will be included with the Tournament scorecard.

- Deirdre will send out info again via her “Did You Know” email.

ACTION: Deirdre will provide appropriate wording to Marsha.

Honorary Members

- Gail Wright was our first Honorary Member as she was an original member when the Ladies Club was formed. When she no longer was an active golfer, she became an Honorary Member so that she could continue to receive correspondence about the Ladies’ Club. Once Kathleen Wood and Brenda Osborne are no longer active players, they would fall into the same category. Linda wanted this recorded in the Minutes for future Executive information.

Webmaster

- Sally advised that her membership expires Sept. 8th and she is leaning to not renewing. She would work with a new person to take over the website over the winter if one can be located.
- She did point out that whoever runs the website gets billed annually on their personal credit card, and they should be aware of that.
- Other Executive position availability will be reviewed towards the end of the season.

10. Next Meeting: July 16, 2020 at 4:00 p.m.

Adjournment: The meeting adjourned at 6:10 p.m.