

**Arbutus Ridge Ladies Club
Executive Committee Meeting Minutes
October 23, 2015**

Meeting was called to order at 9:05 am

Present: Marg Graham, Myra Jones, Sandra Strump, Cyndi Powers, Virginia Goodings-Wolfe, Marilyn Carter, Deidre Zlomanchuk, Dora Dunlop

1. Marg welcomed the new Executive members
2. The minutes of September 30, 2015 were approved.
3. Business Arising
 - Virginia asked if anyone wanted to address the age restrictions for the Golden Girls Tournament given that numbers were down.
 - **Action:** Myra Jones will be contacting the previous Golden Girls to find a solution to this tournament.
4. Captains' Report – Marg Graham

Members Advisory Council

- Sandra and I attended the MAC Annual General Meeting on October 15th, and Sandra presented the 2015 Ladies Golf Club Report.
- Erdmann Knaack is the MAC Chair for 2015/16.
- The next MAC meeting is scheduled for Wednesday, October 28 at 3:00 pm.

Zone 5 Annual General Meeting

- Cyndi and I attended the 2015 Zone 5 Annual General Meeting held October 19 at the Uplands Golf Club. The Zone 5 Committee Members reported on the 2015 season Zone 5 activities.
- There will be a Rules Clinic this year currently scheduled for April 21 at Olympic View Golf Course and there could be a new Rules Book in 2016. Once again, Captains were encouraged to promote the Zone tournaments and to remind their members that on-line registration for these tournaments is available on the Zone 5 website.
- The Zone 5 scoring season runs March 31 through November 15 for posting scores. The 2016 Zone 5 fixture list is not yet finalized.
- Marg Rogers has served on the Zone 5 Committee for seven years but this was her last year so the remaining Committee members, as well as all the club representatives, sincerely thanked her for all her hard work. Kathy White has agreed to serve on the Zone 5 Committee as Junior Chair.

5. Treasurer's Report – Marilyn Carter – no report at this time
6. Secretary/Web Page Report – Dora Dunlop reported that she had met with Retta Sharples and received all the documents for the Secretary and had spent time with Retta going over the Web Page.
 - Registration form on the website has disappeared – can this be reactivated?
 - **Action:** Dora will check into doing this.
 - Change to be implemented for game signups and tournament signups. Information for signups should be going directly to Cyndi for weekly games and to Myra for tournaments.
 - **Action:** Cyndi and Dora will meet to go over this and see if it can be changed to an easier to follow format.
7. Rules & Handicap – Deirdre Zlomanchuck reported that if someone has a question regarding a rule it should be emailed to her and she will check into it and get back to them. Handicaps will be frozen prior to playdates and also tournaments. Deirdre is planning on attending the Rules Clinic in April, 2016.
8. Committee Reports
 - Draw – Cyndi Powers - The first draw committee meeting for the 2016 season has not taken place. Once we receive the 2016 fixture list I will set a date for the committee to meet.
 - There are a few things that I would like to investigate regarding the on-line sign-up before the new season begins. The on-line sign-up was greatly utilized last season but I believe it could be a little more manageable, i.e. be able to print the list of the people who have signed up on-line (currently this has to be done manually), have more than one week available for sign-up, etc.
 - When the draw is sent out next season we will indicate when the handicaps were frozen for the game of the week. It is usually Saturday morning but that can change based on the draw master's schedule. The handicap report is printed off each time a draw is made up and it is kept on file with the draw and results of each weeks' game. It is date and time stamped.
 - Next season I would like to make the administration of the Toonie Pot less time consuming. My suggestion is to put a collection box and sign-up sheet at the first hole which would eliminate someone having to do the collection. The men's club does this and it works well. We will discuss this at our first draw committee meeting.
 - I have a suggestion to send out a "Rule of the Week" with the weekly draw. I will work with Deirdre on this to see if it is feasible and/or doable.
 - Tournaments – Myra Jones would like to thank Sandra Strump for the guidance she has provided over this past season and is look forward to

working with the new committee going forward. To that end, Katie McFadden has agreed to be Vice Chair of Tournaments, and Chrissy Chandler and Adele Manz will join the Committee. We have had one informal get-together to discuss this past season and to think about new ideas for the coming season. Our goal is to encourage and promote better attendance at our golf events.

- Interclub – Marg Graham & Virginia Goodings-Wolfe
Nothing decided until the fixture list is received. Deirdre Zlomanchuck questioned as to why the handicap factor is taken when deciding who is chosen for interclub. Marg responded that it works well when the handicaps are evenly matched.

9. New Business

- Executive Committee Position Descriptions – any issues with duties? – None
- Away Schedule of Executive –
 - Sandra away January – April 9th
 - Myra away November 17th – March 15th
 - Cyndi away January 19th – February 10th
 - Virginia away November 2 – March 16th (this could change)
 - Dora away November 12 – February 10th and May 26th - June 14th
 - Marilyn away February 3 – 25th
 - Marg away December 5 – 31st
- Schedule of Executive Meetings for 2015/2016 – Cyndi, Myra and Marg will get together once the fixture list is out. Next Meeting to be held April 7th, 2016. Regular dates will be set at this time for the meetings – they will probably be held on Thursdays when there is no Couples Golf. AGM to be held on October 4th from 4:30 to 5:30 with reception and awards dinner to follow. Official Opening Day will be April 11th and the 2016 Handbook will be sent out via email in a printable format.

Meeting was adjourned at 10:45 a.m.

Next Meeting: Thursday, April 7th, 2016